

Important Patient Information:

The following is office policy information and is provided for your understanding. We feel the more you know about our policies and methods of practice, the more we can be of service to you and avoid possible frustrations and misunderstandings.

When scheduling an appointment please understand we design our schedule to offer individualized quality care for you. We require 24 hours (one working day) notice to change an appointment. This advanced notice allows us to offer this valuable time to another patient who is in need of treatment. We realize sometimes that circumstances prevent our patients from keeping their appointment. Regretfully, if you change your appointment in less than 24 hours or you do not show up at all we will bill you \$25.00 for each 15 minute block of time that we had you scheduled for.

I have read the above information

Date